



UKK

	Payroll cycle		
	Weekly from \$50 p/w + \$10 per employee p/w	Fortnightly from \$50 p/w + \$5 per employee p/w	Monthly from \$50 p/w + \$3 per employee p/w
Setup and customisation of payroll processing to suit your business	9	9	9
Providing a personalised virtual employee portal*	9	9	9
Tracking of annual and personal leave entitlements	9	9	9
Electronic lodgment of tax file number declarations with the Australian Taxation Office (ATO)*	9	9	9
Payment of employees via single click authorisation in your bank	9	9	9
Issuing payslips, customised with your business logo	9	9	9
Setting up employees with new superannuation funds	9	9	9
Payment of quarterly superannuation via a SuperStream compliant system	9	9	9
Annual reconciliations of wages to financial statements and activity statements	9	9	9
Preparation and lodgment of monthly Instalment Activity Statements (IAS)	9	9	9
Single Touch Payroll (STP) compliance and pay event filing	9	9	9
Preparation and filing of end of year Single Touch Payroll (STP) finalisation	9	9	9

*If software allows.

Additional services available	
Upgrade to monthly superannuation payments	\$10 per week
Preparation and lodgment of payroll tax, including annual reconciliation with the Office of State Revenue	\$20 per week
Long service leave (LSL) calculations and construction industry (LSL reporting)	\$10 per week
Redundancy and Employment Termination Payment (ETP) calculations	\$199 per employee
Prices are exclusive of GST Software cost may vary upon number of employees	